

Mission Fund Policy for St. Andrew's Episcopal Church
May 10, 2010

St. Andrew's Episcopal Church is committed to supporting missionaries within the congregation who are called by God to do God's work in the world, bringing hope to the hopeless and assistance to those in need. Through this commitment we use the following policies when considering applications for grants to be used in mission work:

Each missionary participating in a mission trip, whether an individual trip or a trip sponsored by St. Andrew's, will fund his or her trip in the following way:

<ul style="list-style-type: none">• 1/3 of the total amount to be self-funded
<ul style="list-style-type: none">• 1/3 of the total amount to be raised through contributions (group fund raising events, assistance from family, etc.) If the total contributions do not support the entire 1/3rd, missionary will be responsible for making up the difference.
<ul style="list-style-type: none">• 1/3 of the total amount to be donated by the church through the Mission Fund. If the Mission Fund is unable to finance the entire 1/3rd, missionary will be responsible for making up the difference.

Scholarship funds may be available for those who cannot afford the 1/3 self-funded portion of the expense. Those seeking scholarships are invited to speak to the rector. It is expected that adult chaperones on youth trips will pay for their expenses using the above formulation just as the youth missionaries.

The Mission Fund is a St. Andrew's account that is replenished by individual contributions, unused funds from previous mission trips, a yearly contribution from the operating budget, and any funds raised specifically for The Mission Fund such as the loose plate offering on Mission Sunday. Monies raised by an event such as "Passport Mission Carwash" would not go to the Mission Fund but would go toward that trip's fundraising goal.

Each trip sponsored by St. Andrew's will have its own sub account managed by the treasurer, i.e. "Passport 2011", "El Hogar 2011". This will allow each trip to track its fund raising goals and will prevent income from being co-mingled in the Mission Fund account. Trip leaders can receive regular balance updates from the treasurer.

Individuals within the congregation who are taking a mission trip with an outside group are encouraged to apply for a mission grant that would offer 1/3 of the total cost of the trip to be paid by the church through the Mission Fund (should funds be available). See attached for an application.

Mission grant applications will be reviewed by the vestry at its monthly meetings.

Application for Mission Funds

Applications for mission funds are to be submitted to the vestry at least 120 days prior to the departure date, and funds will not be released to the grant recipient until final payment for the trip is due.

Name:

Location of Mission Trip:

Date of Mission Trip:

Name of organization sponsoring the Mission Trip:

Name of the trip leader:

Total cost of the trip per participant:

1/3 of the total cost:

Are you receiving anything of value through this trip, i.e. college credit, etc?

Upon the vestry's approval 1/3 of the cost of your total trip will be provided from the St. Andrew's Mission Fund, depending upon the current balance of the Mission Fund. Recipients of this grant are expected to share their experience with the St. Andrew's community on Mission Sunday and to help with replenishing the Mission Fund.